

Online Assessment System

Parent Guide

Getting Started

1. To access the *Online Assessment System*, go to the following address:
http://region .georgiaoas.org (Fill in the space with your region letter)
2. Have your student log on with his/her ID and password.

ID: _____

Password: _____

NOTE: From the Logon screen, if you put in your child's logon ID and password, click **Logon**, and then receive a blank screen (**or** if you return to the log in page), turn off "pop up blockers" on your computer for this site. Then attempt to log on again.

Taking Student Tests

Note: These tests are automatically assigned to the student by the *Online Assessment System*.

1. From the *Student Welcome Page*, click **Student Tests**.
2. Choose a subject area (e.g., Math) from the list of available subjects.
3. Select the available student test, then click **Take Test**.
4. Click **Next Question** to advance to the next questions.
5. Click **Grade My Test** once all questions have been answered, then click **OK**.
6. View the test results.
7. Decide what you want to do with the test results – whether to send them to a teacher, save the results, or discard them.
8. Click **Return Home** to return to the *Student Welcome Page*.

Taking Teacher-Assigned Tests

Note: These tests are created and assigned by the teacher or school administrator.

1. From the *Student Welcome Page*, click **Teacher-Assigned Test**.
2. Select a test from the *Test List Page*, then click **Take Test**.
3. If needed, click **Next Question** to advance to the next questions.
4. Click **Grade My Test** once all questions have been answered, then click **OK**.
5. View the test results, if available.
6. Click **Return Home** button.

Viewing Test Results

1. From the *Student Welcome Page*, click **Teacher-Assigned Tests**.
2. Click **See Results**.
3. A list of tests that have been scored will be shown. Click on the test that you want to view and then click **See Results**.
4. Click **Close** to close the *Test Results Page* and return to the list of tests.
5. Click **Back** to return to the test list
6. Click **Back** again to return to the *Student Welcome Page*.
7. Log out.

