



**OCS BUS DISCIPLINE RULE/ BEHAVIOR CONTRACT FORM**  
**SIGNATURES DUE BACK NO LATER THAN: 08/29/2011**

Student's Name:		School's Name:	Today's Date:
Students ID #: (school use only)		Schools ID #: (school use only)	Route #:
Sex: Circle One: M / F	Grade:	Total # of referrals:	Date of Offense:
Driver's Name:		Teacher's Name:	Time: Circle: AM / PM
Description of the Offense (Be Specific): _____ _____			
Authorization signature, if applicable _____			
Copy of Parent Notification Form attached to Bus Discipline Form, if applicable. Yes__ No __(n/a when dealing with a major offense)			

**SECTION II (Driver's Use Only)**

**PREVIOUS INTERVENTIONS DONE BY DRIVER**

A check off list is provided below as a check system to ensure all areas are covered, if applicable

- Mandatory seat assignment
- Verbal reminder
- Talked privately with student
- Reassigned bus seat
- Bus Discipline Form sent to School Administrator

**Reasons:** a) Behavior escalates beyond a drivers control b) Major Offense

**Bus safety rules on reverse side. Rules are posted on all buses and online @**

<http://www.sccps.com/schools/default.aspx?schoolname=Oglethorpe%20Charter%20School>. How to access bus safety rules online:

- Click on "Click to visit our site"
- See the left hand margin, click on "For Students, Info for Students"
- Click far right "Safety" tab
- Read first, "Know the Rules"
- Return to the top of the page and click on: "OCS Violation Report (PDF)"
- If you have any questions, please contact Dr. Kolman at 395-5075 or 313-3951

**OCS Additional Policy:** Please contact one of the following staff members or administrators if there are additional questions or concerns:

- Mrs. Edwards –Student Bus Concerns
- Mrs. Lawhorne – Tardy To School (A.M.) Class
- Mrs. Parker – Pick-up/Drop-off Concerns
- Dr. Kolman – Bus Write-up Concerns
- Mr. Wall – Any Other Concerns

**SECTION III (School Administrator's Use Only)**

**Student Behavior Codes:** (Refer to the Student Handbook)

- Rule 1:** Comply with directions/commands and policies (Level 1)
- Rule 2:** Disruption and interference with school (Level 1)
- Rule 3:** Substantial disruption and clear danger (Level 2)
- Rule 4:** Committing illegal acts (Level 3 – Level 7)
- Rule 5:** Damaging, destroying or vandalizing property (Level 2 –Level 7)
- Rule 6:** Harassment and bullying (Level 3 – Level 7)
- Rule 7:** Assault, battery and threatening others (Level 7)
- Rule 8:** Physical violence toward staff/bus drivers (Level 7/GB Referral)
- Rule 9:** Physical assault and bullying on a school bus(Level 7/GB Referral)
- Rule 10:** Weapons and dangerous instruments(Level 7/GB Referral)
- Rule 11:** Use/ threatening to use a deadly weapon (Level 7/GB Referral)
- Rule 12:** Tobacco, alcohol, and other drugs/psych. Active Subst. (Level 7/GB Referral)
- Rule 13:** Absenteeism/Not Waiting At Assigned Pick-up/Drop-Off (Level 2-Level 7)
- Rule 14:** Dress code (e.g. Wearing hood on bus) Level 1 – Level 7).
- Rule 15:** Electronic Devices (e.g., MP3 player, Cell phone) Level 2 – Level 7)
- Rule 16:** Verbal assault and physical assault (Level 3- Level7/GB Referral)
- Rule 17:** Disrespectful conduct (Level 2 – Level 7)
- Rule 18:** Repeated Bus Referrals (Level 3 – Level 7)
- OCS Rule 19:** Your child will not receive additional warnings from his or her bus driver. --

This contract serves as your child's first warning along with the assemblies that are held at the start of each semester. **PLEASE DO NOT SIGN THIS CONTRACT UNTIL YOU HAVE READ AND UNDERSTOOD THAT IT'S A BINDING CONTRACT.**

**Dear Student and Parent/Guardian:**

Riding the school bus is a privilege and can be revoked at anytime. Therefore, any student that rides the bus must sit in an assigned seat (to be designated by the Assistant Principal) and remain seated at all times. No food or drink is allowed on the bus without permission from the Assistant Principal (not the bus driver). Finally, all OCS students must sign a seating chart indicating they know the location of their assigned seat. By signing this contract students agree to follow all bus safety rules and will exhibit appropriate conduct throughout their 6<sup>th</sup>-8<sup>th</sup> grade years at Oglethorpe Charter School. **I understand the SCCBOE and OCS bus conduct and safety rules. I will follow them as directed by the bus driver and his or her attendants.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please turn this bus contract sheet into your homeroom teacher the 2<sup>nd</sup> week of school or if you are a new student the 10<sup>th</sup> day you are in school.